

LORAIN SOIL & WATER CONSERVATION DISTRICT

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Board of Supervisors
Meeting Minutes
March 27, 2018
Lorain County Agricultural Center
Elyria OH 44035

Supervisors present: Will Schlechter, Chairman, Jessica Duplaga, Vice Chairman, John Hadgis, Secretary, John Grills, Treasurer, Robert Pandy, Member

Supervisors absent: None

Associate Supervisors present: None

Associate Supervisors absent: Lawry Babitt, Dan Buttler, Dave Manning, John Born

SWCD personnel present: Lynne Parsh, Administrative Assistant, Livia Raulinaitis, Urban Erosion & Stormwater Specialist

SWCD personnel absent: None

NRCS personnel present: Drew DeMatteo, Soil Conservationist

NRCS personnel absent: Derrick Harmon, District Conservationist

ODA, DSWC personnel absent: Clark Hutson, Program Specialist

Schlechter called the meeting to order at 8:40 a.m.

Public Comments:

None

Executive Session:

The Board went into Executive Session to discuss employee performance review and increase in hourly rate at 8:45 a.m. Roll call: Hadgis, yes; Grills, yes; Schlechter, yes; Duplaga, yes; Pandy, yes. Board came out of Executive Session at 8:50 a.m.

Minutes:

Grills moved to approve the minutes of the February 27, 2018 Board meeting; 2nd by Duplaga. Motion passed 5-0.

Bills to be paid:

Parsh reviewed the March bills. Grills moved to approve the March bills; 2nd by Duplaga. Motion passed 5-0.

March bills:	District Fund	8 items	\$ 968.64
	Special Fund	7 items	\$11,236.62

February bank statements and reconciliations were presented for Board signature (Grills). Staff timesheets were presented for Board signature and matched against ADP Labor Distribution reports (Grills).

Employees leave accrual balances ending March 17, 2018:

Parsh:	Annual	75.94	Sick	187.71
Raulinaitis	Annual:	N/A	Sick	29.45

Derrick Harmon, District Conservationist: Drew DeMatteo presented the monthly board report in Derrick Harmon's absence.

Activity Reports:

Raulinaitis: Raulinaitis reported on regular Phase II activities, including plan reviews, subdivision reviews, and lot splits. She reported on two complaint investigations, one at Republic Services on Butternut Ridge Rd. for sediment tracking, and one on Parsons Rd. for potential wetland filling. She also spoke about regulations surrounding tree felling activities occurring at Stonecreek Subdivision. Raulinaitis then informed the board of the various workshops she had attended, including the Annual Conservation Partnership meeting, US Army Corps of Engineers Wetlands Workshop, a BMP Monitoring Webinar, and the Hydraulics TDP class. She will be attending the Topographic Surveying TDP class in April, and will be lodging with a friend in Columbus overnight. Raulinaitis then asked the board to attend the 2018 Ohio Stormwater Conference in Sandusky from May 9-11th, 2018. The attendance fee for this conference is \$195, while the hotel would be approximately \$124/night for two nights. Raulinaitis was exploring the possibility of rooming with the same friend with whom she had stayed during the Annual Partners Meeting in February. It was uncertain whether she would be able to share a room with this friend. Board members agreed that Raulinaitis should plan to stay in her own room, and could simply not use the allotted money if she stays with the friend. Motion raised by Grills to fund attendance at the conference as well as two nights at the hotel; 2nd by Duplaga. Motion passed 5-0. Raulinaitis then notified the board that she was having some difficulty locating some files from some early subdivisions; Pandey offered to help search for the files after the meeting. Raulinaitis reported on some miscellaneous tasks she had attended to, including fish & seedling sales, assembling the annual report for the Ohio EPA, drafting an evaluation form for the Urban Erosion & Stormwater Specialist position, and working on the presentation for the budget meeting with the Lorain County Commissioners in April.

At this point Schlechter asked for a motion to give Raulinaitis a \$1.00 an hour raise, retroactive to her 90 days of work completed. Motion raised by Pandey to give Raulinaitis \$1.00 an hour raise, retroactive to her 90 days of work completed; 2nd by Duplaga. Motion passed 5-0. Schlechter asked Raulinaitis to please give the Board the opportunity to counter-act a job offer that she might receive in the future.

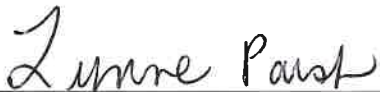
Parsh: 1) Parsh reminded the Board that there would be a Local Work Group meeting before the April 24th Board meeting at 8:00 a.m. There was a brief discussion as to which organizations should be invited to participate in the meeting. Parsh will send out invites. 2) Parsh reminded the Board of the upcoming Summer Supervisor School in July and that it will be closer this year, in

Toledo. 3) Parsh also reminded Schlechter that he will need to meet with the Commissioners in April and any monies received from the County will have to come from their general fund and be distributed to SWCD by April 30th.

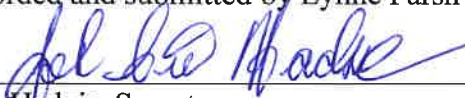
Other Business: Schlechter informed the Board that Dennis Kothe will farm the smaller 11.18 acres of the County Home Farm for the year 2018. However, after that Kothe is not sure he will have access to that land due to a change in possible ownership of the neighboring landowners. Kothe wanted the Board to be aware of what may ahead in the future.

Pandy moved to adjourn at 9:30 a.m.; 2nd by Duplaga. Motion passed 5-0.

Next scheduled meeting: Tuesday, April 24, 2018 at 8:30 a.m.



Recorded and submitted by Lynne Parsh



John Hadgis, Secretary



Will Schlechter, Chairman