

# LORAIN SOIL & WATER CONSERVATION DISTRICT

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Board of Supervisors  
Meeting Minutes  
April 24, 2018  
Lorain County Agricultural Center  
Elyria OH 44035

Supervisors present: Will Schlechter, Chairman, Jessica Duplaga, Vice Chairman, John Grills, Treasurer, Robert Pandy, Member  
Supervisors absent: John Hadgis, Secretary  
Associate Supervisors present: Lawry Babitt  
Associate Supervisors absent: Dan Buttler, Dave Manning, John Born  
SWCD personnel present: Lynne Parsh, Administrative Assistant, Livia Raulinaitis, Urban Erosion & Stormwater Specialist  
SWCD personnel absent: None  
NRCS personnel present: Derrick Harmon, District Conservationist, Drew DeMatteo, Soil Conservationist  
NRCS personnel absent: None  
ODA, DSWC personnel present: Clark Hutson, Program Specialist  
Guest: Wayne Simms

The Local Work Group meeting began at 8:00 a.m. and concluded at 9:20 a.m.

Schlechter called the meeting to order at 9:30 a.m.

**Public Comments:**

None

**Minutes:**

Schlechter asked that two sentences be removed from the Special Board meeting minutes of April 11<sup>th</sup> pertaining to Jeff Fowl renting the smaller farmland. Parsh said she would revise the minutes as noted. Grills moved to approve the minutes of the March 27 Board meeting and the April 11, 2018 Special Board meeting; 2<sup>nd</sup> by Duplaga. Motion passed 4-0.

**Bills to be paid:**

Parsh reviewed the April bills. Grills moved to approve the April bills; 2<sup>nd</sup> by Duplaga. Motion passed 4-0.

April bills:	District Fund	10 items	\$ 1,834.61
	Special Fund	6 items	\$ 6,591.64

March bank statements and reconciliations were presented for Board signature (Grills). Staff timesheets were presented for Board signature and matched against ADP Labor Distribution reports (Grills).

Employees leave accrual balances ending March 31, 2018:

Parsh:	Annual	79.04	Sick	190.81
Raulinaitis	Annual:	N/A	Sick	36.30

**Derrick Harmon, District Conservationist:** Harmon started by informing the board about the FY18 programs deadlines for the regular CSP subaccounts. CSP reenrollment deadline was 4/13/18. NRCS is working on the preapproval of applications for EQIP FY18. Harmon stated that Lorain Co. currently have 51 EQIP & 1 CStP application for FY 18. Also, Harmon reviewed with the Local Work Group meeting that took place before the meeting; Civil Right Responsibilities; 1619 Acknowledgement; discussed the NRCS staff Schedule, office coverage, & sharing schedules with partners employees.

**Clark Hutson, ODA Program Specialist:** Hutson explained to the Board various reasons why of late there have been so many job openings amongst various S&W Districts. He then went over an ODA update for Area 2 that was included in the Board packet. Parsh asked him when the Beehive software program will launch. He thinks towards the end of the year.

**Activity Reports:**

**Raulinaitis:** No Board summary due to Raulinaitis' last day is Friday, April 27, 2018.

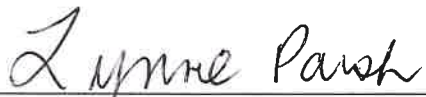
**Parsh:** 1) Schlechter said the Board needed to accept Raulinaitis' resignation. Pandy moved to accept Raulinaitis' resignation effective Friday, April 27, 2018; 2<sup>nd</sup> by Grills. Motion passed 4-0. There was some discussion as to appointing a sub-committee to look over resumes of prospective employees; Hutson had some suggestions as to the Board getting together to read the resumes. Parsh will send out a job announcement and job description to various colleges around the area. She also has access to who received the job announcement back in the fall when there was the same job opening. It was decided that the deadline for applying would be Friday, May 11<sup>th</sup> and if need be could extend the deadline. Duplaga moved to have Parsh post the job opening; 2<sup>nd</sup> by Pandy. Motion passed 4-0. 2) District Technician position-it was decided that Pandy and Schlechter would look at other job descriptions for that same position and come up with one that will work for the District. Further discussion followed as to what sort of work the technician would be doing and that it will be a full-time position. The Board would like the prospective employee to also have an Outreach component to the job which would include holding clinics of topics of interest to the public. Grills moved to post the job after the description has been finalized; 2<sup>nd</sup> by Duplaga. Motion passed 4-0.

**Other Business:** Parsh passed around photos of the bridge that is "out" on the County Home Farm. Schlechter and Pandy visited it to see for themselves what condition the bridge was in. Schlechter has forwarded those photos on to Don Romancak and Peter Zwick and it was hoped that the Engineers will take a look again and see if there is another way to fix the access to the smaller cropland. Simms asked if there was soil control being followed on the County Home

farm. Parsh told him the 4Rs were included in the agreement for the rental farmer to follow. Schlechter said he thought it would be best to table the discussion on shirts/tablecloth for the time being until staffing gets situated. However, it would be helpful in the meantime if Parsh could get some pricing quotes on those items in the meantime. In regards to a request from a Langston Middle school student to sign a petition regarding the charging of plastic bags from Oberlin businesses, it is not the norm for the District to sign petitions and the Board declined to do so. Simms brought up some concerns he had heard about S&W not being as productive as it once had been. Schlechter explained some of the difficulties the Board has experienced in the past regarding monies, support from the county, etc. However he went on to say that things were looking up financially and that the addition of a District Technician should be a big help with local farmers and the general public. The County Commissioners have been most supportive in recent years.

Grills moved to adjourn at 11:00 a.m.; 2<sup>nd</sup> by Duplaga. Motion passed 4-0.

**Next scheduled meeting: Tuesday, May 22, 2018 at 8:30 a.m.**

  
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Recorded and submitted by Lynne Parsh

  
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John Hadgis, Secretary

  
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Will Schlechter, Chairman